



**FIRST-TIER TRIBUNAL (CHARITY)
GENERAL REGULATORY CHAMBER**

Appeal number: CA/2017/0013

DAVID SWETTENHAM

Appellant

- and -

THE CHARITY COMMISSION FOR ENGLAND AND WALES

Respondent

Tribunal:

**Judge Alison McKenna
Sitting in Chambers
On 1 December 2017**

DIRECTIONS

BY CONSENT IT IS DIRECTED as follows:

Mode of hearing

1. This appeal shall be determined by a half day oral hearing in London **on the first available date after 3 January 2018.**

Response

2. The Respondent's Response is to be sent to the Appellant and to the Tribunal **by 5pm on Friday 1 December 2017.**

Reply

3. The Appellant's Reply (if any) is to be sent to the Respondent and to the Tribunal **by 5pm on Friday 8 December 2017**.

Agreed bundle of documents

4. The parties are to use their best endeavours to agree the contents of a bundle of documents for the Tribunal, in accordance with the arrangements set out below.
5. The first draft of the index to the hearing bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on Monday 4 December 2017**.
6. **By 5pm on Wednesday 6 December 2017**, the Appellant is to notify the Respondent whether there are any additional documents in his possession which he wishes to add to the bundle and provide copies of the documents.
7. A consolidated version of the bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on Friday 8 December 2017**.

Witness statements

8. **By 5pm on Tuesday 12 December 2017**, the parties are to exchange any written witness statements on which they wish to rely. If the witness statements refer to any documents in the bundle, the relevant page number is to be used in the statement(s).
9. **By 5pm on Friday 15 December 2017**, each party is to notify the other if they wish to cross examine any witness in respect of whom a statement has been filed.

Written submissions

10. **By 5pm on Tuesday 19 December 2017**, parties are to exchange written submissions with each other and to send a copy to the Tribunal.

Bundle of authorities and statutory materials

11. The parties are to use their best endeavours to agree a bundle of authorities and statutory materials, in accordance with the directions below. The authorities should only be those specifically referred to in the written submissions.
12. The first draft of the index to the authorities bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on Tuesday 19 December 2017**.

13. The Appellant is to notify the Respondent whether there are additional materials that they wish to be included in the authorities bundle **by 5pm on Wednesday 20 December 2017** and provide copies by the same time.
14. The Respondent is to serve a consolidated version of the authorities bundle on the Appellant **by 5pm on Friday 22 December 2017**.

Lodging of bundles with the Tribunal

15. A final version of the hearing bundle and a consolidated witness statement bundle including any exhibits, is to be prepared by the Respondent and four hard copies are to be lodged with the Tribunal **by 5pm on Friday 29 December 2017**.
16. A consolidated version of the authorities bundle is to be prepared by the Respondent and 4 hard copies of the authorities bundle are to be lodged with the Tribunal **by 5pm on Friday 29 December 2017**.

Other

17. Each party has permission to apply to vary these directions or to apply for further directions. Any such application is to be in writing, to set out the full reasons for the application and (where applicable) to be filed before the time limit for complying with the direction has been reached.
18. Unless specified under The Tribunal Procedure (First-tier Tribunal) (General Regulatory Chamber) Rules 2009 (as amended), all written correspondence sent to the Tribunal must be copied to all other parties or sent to the other parties as soon as reasonably practicable.

(signed)

1 December 2017

Alison McKenna

Principal Judge