



**FIRST-TIER TRIBUNAL (CHARITY)  
GENERAL REGULATORY CHAMBER**

**Appeal number: CA/2015/0011  
and CA/2017/0002**

**PAULINE DENSHAM**

**Appellant**

**- and -**

**THE CHARITY COMMISSION FOR ENGLAND AND WALES**

**Respondent**

**Before: Judge Alison McKenna**

**Sitting in Chambers on 14 March 2017**

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**DIRECTIONS**

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Upon the parties agreeing to apply for the following directions

**IT IS DIRECTED** as follows:

**Mode of hearing**

1. This appeal shall be determined by a 1 day oral hearing in London **on the first** available date **after 13 June 2017**.

**Agreed list of issues**

2. Parties are to use their best endeavours to agree a list of issues to be determined by the Tribunal, in accordance with the arrangements set out below.
3. The first draft of the list of issues to be determined by the Tribunal is to be prepared by the Respondent and served on the Appellant **by 5pm on 4 April 2017**,

4. By **11 April 2017** the Appellant is to notify the Respondent whether the draft list of issues is agreed and/or whether there are any proposed amendments.
5. If the parties have agreed a list of issues then it is to be served on the Tribunal by **18 April 2017**. If the parties have not agreed a list of issues then the parties are to make a joint application to the tribunal for its ruling on the issues by **18 April 2017** following which the Tribunal will issue further directions for the determination of that matter.

#### **Agreed bundle of documents**

6. The parties are to use their best endeavours to agree the contents of a bundle of documents for the Tribunal, in accordance with the arrangements set out below.
7. The first draft of the index to the hearing bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on 25 April 2017**.
8. **By 5pm on 2 May 2017**, the Appellant is to notify the Respondent whether there are any additional documents in its possession that they wish to add to the bundle and provide copies of the documents.
9. A consolidated version of the bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on 9 May 2017**.

#### **Witness statements**

10. **By 5pm on 16 May 2017**, the parties are to exchange any written witness statements on which they wish to rely. If the witness statements refer to any documents in the bundle, the relevant page number is to be used in the statement(s).
11. **By 5pm on 19 May 2017**, each party is to notify the other if they wish to cross examine any witness in respect of whom a statement has been filed.

#### **Written submissions**

12. **By 5pm on 30 May 2017**, parties are to exchange written submissions with each other and to send a copy to the Tribunal.

#### **Bundle of authorities and statutory materials**

13. The parties are to use their best endeavours to agree a bundle of authorities and statutory materials, in accordance with the directions below. The authorities should only be those specifically referred to in the written submissions.
14. The first draft of the index to the authorities bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on 1 June 2017**.
15. The Appellant is to notify the Respondent whether there are additional materials that they wish to be included in the authorities bundle by **5pm on 5 June 2017** and provide copies by the same time.

16. The Respondent is to serve a consolidated version of the authorities bundle on the Appellant **by 5pm on [7 DAYS BEFORE THE HEARING DATE]**.

#### **Lodging of bundles with the Tribunal**

17. A final version of the hearing bundle and a consolidated witness statement bundle including any exhibits, is to be prepared by the Respondent and four hard copies are to be lodged with the Tribunal **by [14 DAYS BEFORE THE HEARING DATE]**.
18. A consolidated version of the authorities bundle is to be prepared by the Respondent and 4 hard copies of the authorities bundle be filed with the Tribunal **by 5pm on [7 DAYS BEFORE THE HEARING DATE]**.

#### **Other**

19. Each party has permission to apply to vary these directions or to apply for further directions. Any such application is to be in writing, to set out the full reasons for the application and (where applicable) to be filed before the time limit for complying with the direction has been reached.
20. Unless specified under The Tribunal procedure (first-tier tribunal) (General Regulatory Chamber) Rules 2009, all written correspondence sent to the Tribunal must be copied to all other parties or sent to the other parties as soon as reasonably practicable.

(Signed)

Alison McKenna

14 March 2017

Principal Judge