



**FIRST-TIER TRIBUNAL (CHARITY)
GENERAL REGULATORY CHAMBER**

Appeal number: CA/2016/0008

CAMBRIDGE ISLAMIC COLLEGE

Appellant

- and -

THE CHARITY COMMISSION FOR ENGLAND AND WALES

First Respondent

CAMBRIDGE MUSLIM COLLEGE

Second Respondent

DIRECTIONS

Upon the parties agreeing to apply for the following directions

IT IS DIRECTED as follows:

Reply

1. The time period for the Appellant's Reply to the Second Respondent's Response is extended to **31 March 2017**.

Mode of hearing

2. This appeal shall be determined by a 1 day oral hearing in Cambridge **on 13 July 2017**.

Agreed chronology and schedule of agreed facts

3. The parties are to use their best endeavours to agree a chronology and schedule of agreed facts and list of issues to assist the Tribunal and reduce the amount of evidence required.
4. The first draft of the list of issues and chronology and schedule of agreed facts to be determined by the tribunal is to be prepared by the First Respondent and served on the Appellant and Second Respondent **by 5pm on 21 April 2017**.
5. **By 26 April 2017** the Appellant and the Second Respondent is to notify the First Respondent whether the draft list of issues is agreed and/or whether there are any proposed amendments.
6. If the parties have agreed a list of issues then it is to be served on the Tribunal by **28 April 2017**. If the parties have not agreed a list of issues then the parties are to make a joint application to the tribunal for its ruling on the issues by **28 April 2017** following which the Tribunal will issue further directions for the determination of that matter.

Agreed bundle of documents

7. The parties are to use their best endeavours to agree the contents of a bundle of documents for the Tribunal, in accordance with the arrangements set out below.
8. The first draft of the index to the hearing bundle is to be prepared by the Appellant and served on the First Respondent and Second Respondent **by 5pm on 28 April 2017**.
9. **By 5pm on 5 May 2017**, the First Respondent and Second Respondent are to notify the Appellant whether there are any additional documents in their possession that they wish to add to the bundle and provide copies of the documents.
10. A consolidated version of the bundle is to be prepared by the Appellant and served on the First Respondent and Second Respondent **by 5pm on 12 May 2017**.

Disclosure

11. The parties are to use their best endeavours to agree directions on disclosure of documents.
12. The First Respondent is to inform the Tribunal **by 5pm on 13 April 2017** if directions on disclosure have been agreed and, if so, the terms of those directions.
13. If directions on disclosure have not been agreed, the parties may make any applications for directions on disclosure by filing a written application with the Tribunal **by 5pm on 20 April 2017**, copied to the other parties.

14. The other parties may respond to any application for directions on disclosure by filing a written response with the Tribunal **by 5pm on 26 April 2017**, copied to the other parties.
15. The Tribunal will then provide a written ruling on any applications filed under paragraph 13.

Witness statements

16. **By 5pm on 26 May 2017**, the parties are to exchange any written witness statements on which they wish to rely or to confirm that they will not be calling witness evidence. If witness statements refer to any documents in the bundle, the relevant page number is to be used in the final version of the hearing bundle (but this can be by adding a note to the margin of the witness statement once the page numbers of the bundle are known).
17. The witness statements (which must contain a statement of truth) are to stand as evidence in chief at the hearing, although supplementary questions may be asked with the permission of the Tribunal. No party is to call any witness in respect of whom a written statement has not been exchanged without the Tribunal's permission.
18. **By 5pm on 9 June 2017**, each party is to notify the other if they wish to cross examine any witness in respect of whom a statement has been filed.

Written submissions

19. **By 5pm on 22 June 2017**, parties are to exchange written submissions with each other and to send a copy to the Tribunal.

Bundle of authorities and statutory materials

20. The parties are to use their best endeavours to agree a bundle of authorities and statutory materials, in accordance with the directions below. The authorities should only be those specifically referred to in the written submissions.
21. The first draft of the index to the authorities bundle is to be prepared by the Appellant and served on the First Respondent and Second Respondent **by 5pm on 29 June 2017**.
22. The First Respondent and Second Respondent is to notify the Appellant whether there are additional materials that they wish to be included in the authorities bundle **by 5pm on 4 July 2017** and provide copies by the same time.
23. A consolidated version of the authorities bundle is to be prepared by the Appellant and sent to the First Respondent and Second Respondent **by 5pm on 6 July 2017**.

Lodging of bundles with the Tribunal

24. A final version of the hearing bundle and a consolidated witness statement bundle including any exhibits, is to be prepared by the Appellant and four hard copies are to be lodged with the Tribunal **by 5pm on 29 June 2017**. A further copy is also to be brought by the Respondent to the hearing for use by witnesses (if any).
25. A consolidated version of the authorities bundle is to be prepared by the Appellant and 4 hard copies of the authorities bundle be filed with the Tribunal **by 5pm on 6 July 2017 (with a copy of the index only to be sent to the Tribunal by e mail on the same date)**.

Other

26. Each party has permission to apply to vary these directions or to apply for further directions. Any such application is to be in writing, to set out the full reasons for the application and (where applicable) to be filed before the time limit for complying with the direction has been reached.
27. Unless specified under The Tribunal Procedure (First-tier Tribunal) (General Regulatory Chamber) Rules 2009, all written correspondence sent to the Tribunal must be copied to all other parties or sent to the other parties as soon as reasonably practicable.

(Signed)

Alison McKenna

11 April 2017

Principal Judge