



Appeal number: CA/2019/0004

**FIRST-TIER TRIBUNAL
GENERAL REGULATORY CHAMBER (CHARITY)**

MARTIN C PHELPS

Appellant

- and -

**THE CHARITY COMMISSION FOR ENGLAND Respondent
AND WALES**

DIRECTIONS

IT IS DIRECTED THAT:

1. Hearing

- (a) The parties agree to this matter being determined on the papers without an oral hearing

2. Agreed bundle of documents

- (a) The parties are to use their best endeavours to agree the contents of a bundle of documents for the Tribunal hearing (whether oral or on the papers), in accordance with the arrangements set out below:
- (i) The first draft of the index to the hearing bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on 01 May 2019**;
 - (ii) **By 5pm on 08 May 2019** the Appellant is to notify the Respondent whether there are any additional documents in its possession that it wishes to add to the bundle. The Appellant is to supply a copy of any documents to the Respondent if requested;
- (b) A consolidated version of the bundle is to be prepared by the Respondent and forwarded to the Appellant **by 5pm on 15 May 2019**.

3. Witness statement:

- (a) **By 5pm on 29 May 2019** the Appellant is to serve on the Respondent any written witness statements on which it wishes to rely at the hearing or confirm that it will not

be calling witness evidence. (If witness statements refer to any documents in the bundle, the relevant page number is to be used in the final version of the hearing bundle (but this can be done by adding a note to the margin of the witness statement once the page numbers of the bundle are known).

(b) **By 5pm on 12 June 2019** the Respondent is to serve on the Appellant any written witness statements on which it wishes to rely on.

(c) **By 5pm on 19 June 2019** the Appellant may (if so advised) serve on the Respondent one or more further written witness statements. Such statement(s) are to be limited to replying to points raised in the Respondent's written witness statement.

4. Lodging of bundles with the Tribunal

(a) A final version of the hearing bundle, to include any witness statements and any exhibits, is to be prepared by the Respondent.

(b) Four copies are to be lodged with the Tribunal **by 5pm on 19 July 2019**.

5. Skeleton arguments

(a) Statements of Case (skeleton arguments) are to be exchanged by the parties and lodged with the Tribunal by e mail, **by 5pm on 03 July 2019**.

6. Bundle of authorities and statutory materials

The parties are to use their best endeavours to agree a bundle of authorities and statutory materials, in accordance with the directions below:

(a) The first draft of the index to the authorities bundle is to be prepared by the Respondent and served on the Appellant **by 5pm on 05 July 2019**.

(b) The Appellant is to notify the Respondent whether there are additional materials which he wishes to be included in the authorities bundle **by 5pm on 10 July 2019**.

(c) The Respondent is to serve a consolidated version of the authorities bundle on the Appellant **by 5pm on 19 July 2019**.

(d) The Respondent is to serve four hard copies of the authorities bundle on the Tribunal **by 5pm on 19 July 2019**. The Authorities bundle must contain only those authorities specifically referred to in the skeleton arguments.

7. Other

The parties have permission to apply to vary these directions or to apply for further directions provided such application is in writing setting out the full reasons for the application and (where applicable) before the time limit for complying with the direction has been reached.

Damien McMahon
Tribunal Judge

Dated: 10 April 2019