



Appeal number: CA/2018/0010

**FIRST-TIER TRIBUNAL
GENERAL REGULATORY CHAMBER
(CHARITY)**

**AMY MARTIN
FRANCIS MARTIN
CHRISTOPHER HALL**

Appellants

- and -

**THE CHARITY COMMISSION FOR ENGLAND Respondent
AND WALES**

Before:

Judge Alison McKenna

Sitting in Chambers on 23 November 2018

DIRECTIONS

The Tribunal having received a Notice of Appeal on 24 September 2018.

IT IS DIRECTED THAT:

- 1. The Respondent must send its Response by 5pm on 25 October 2018.**
- 2. The Appellants must send any Reply (which is optional) to the Response by 5pm on 22 November 2018.**
- 3. The Respondent is to confirm any secondary disclosure by 5pm on 06 December 2018.**
- 4. Hearing**
 - (a) The parties agree to this matter being determined on the papers without an oral hearing

5. Agreed bundle of documents

- (a) The parties are to use their best endeavours to agree the contents of a bundle of documents for the Tribunal hearing (whether oral or on the papers), in accordance with the arrangements set out below:
- (i) The first draft of the index to the hearing bundle is to be prepared by the Respondent and served on the Appellants **by 5pm on 6 December 2018**;
 - (ii) **By 5pm on 20 December 2018** the Appellants is to notify the Respondent whether there are any additional documents in its possession that it wishes to add to the bundle. The Appellants is to supply a copy of any documents to the Respondent if requested;
- (b) A consolidated version of the bundle is to be prepared by the Respondent and forwarded to the Appellants **by 5pm on 11 January 2019**.

6. Witness statements

- (a) **By 5pm on 06 February 2019** the Appellants is to serve on the Respondent any written witness statements on which it wishes to rely at the hearing or confirm that it will not be calling witness evidence. (If witness statements refer to any documents in the bundle, the relevant page number is to be used in the final version of the hearing bundle (but this can be done by adding a note to the margin of the witness statement once the page numbers of the bundle are known).
- (b) **By 5pm on 20 February 2019** the Respondent is to serve on the Appellants any written witness statements on which it wishes to rely on.
- (c) **By 5pm on 27 February 2019** the Appellants may (if so advised) serve on the Respondent one or more further written witness statements. Such statement(s) are to be limited to replying to points raised in the Respondent's written witness statement.

7. Lodging of bundles with the Tribunal

- (a) A final version of the hearing bundle, to include any witness statements and any exhibits, is to be prepared by the Respondent.
- (b) Four copies are to be lodged with the Tribunal **by 5pm on 09 April 2019**.

8. Skeleton arguments

- (a) The parties are to use their best endeavours to agree a chronology, a schedule of agreed facts and a list of issues to assist the Tribunal **by 5pm on 6 March 2019**.
- (b) Statements of Case (skeleton arguments) are to be exchanged by the parties and lodged with the Tribunal by e mail, **by 5pm on 20 March 2019**.

9. Bundle of authorities and statutory materials

The parties are to use their best endeavours to agree a bundle of authorities and statutory materials, in accordance with the directions below:

- (a) The first draft of the index to the authorities bundle is to be prepared by the Respondent and served on the Appellants **by 5pm on 22 March 2019**.
- (b) The Appellants is to notify the Respondent whether there are additional materials which he wishes to be included in the authorities bundle **by 5pm on 26 March 2019**.

(c) The Respondent is to serve a consolidated version of the authorities bundle on the Appellants **by 5pm on 09 April 2019**.

(d) The Respondent is to serve four hard copies of the authorities bundle on the Tribunal **by 5pm on 09 April 2019**. The Authorities bundle must contain only those authorities specifically referred to in the skeleton arguments.

10. Other

The parties have permission to apply to vary these directions or to apply for further directions provided such application is in writing setting out the full reasons for the application and (where applicable) before the time limit for complying with the direction has been reached.

(Signed)

Alison McKenna
Chamber President

Dated: 23 November 2018

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